

The Regular Meeting of Souderton Borough Council, held on Monday, March 7, 2016, was called to order by President Brian K. Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Mayor John R. Reynolds
Vice-President D. Jeffrey Gross	
Councillor Ned D. Leight	Junior Councillor Avery Price
Councillor Daniel Yocum	Solicitor Robert R. Bricker
Councillor Daniel Houser	
Councillor Tracy Burke	Borough Manager P. Michael Coll
Councillor Richard Halbom	Police Chief James P. Leary
Councillor Kevin Souder	Public Works Director Steven R. Coll

Borough Councillor Richard Godshall was absent. The Invocation was given by Councillor Ned D. Leight, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the February 1, 2016 Regular Borough Council Meeting and February Work Sessions. A motion was made by Councillor Jeffrey Gross, seconded by Councillor Daniel Houser, to approve the minutes of the February 1, 2016 Regular Borough Council Meeting and February 2016 Work Sessions as presented. The motion was approved.

Police Chief James Leary distributed the monthly statistical report and noted the narrative report will be submitted to Borough Council during the March Work Session.

The Borough Solicitor's report for the month of March, 2016 was distributed to Borough Council. The Borough Solicitor reported that they monitored emails and telephone contacts regarding the train station renovation project. The Solicitor began review of the proposed amendments to the Zoning Ordinance regarding sign regulations. They are preparing a summary for advertisement.

Public Works Director Steven Coll distributed his monthly report to Borough Council. In addition to his report, he noted that crews completed the installation of the last sewer manhole on Green Street near Wile Avenue. Verizon just completed the removal of the old utility poles on Green Street, with a few sections of curb that will need to be installed prior to paving the road later this year. Steve Coll also noted that the new poles and overhead structures were installed by the railroad contractor for the signal upgrade at Broad Street and Main Street.

Borough Manager Michael Coll reported on the agenda items scheduled for consideration. The first item of business is consideration of the federally mandated Zoning Ordinance amendment to establish a Floodplain Overlay Conservation District. This ordinance amendment is required to maintain the option for Borough residents to purchase flood insurance, even though there is only one property located in a designated floodplain. The second item concerns the proposed land development plans by the Souderton Area School District to construct and addition and renovate the E. M. Crouthamel Elementary School on S. School Lane. The plan was reviewed and approved by the Souderton Planning Commission with approval of various waivers. The landscape waiver request was the most difficult waiver to consider. The last item is a subdivision and land development plan submitted by ABH Builders to construct a new twin dwelling on a vacant parcel on S. Second Street. The application initially discussed waivers for landscaping, but the developer has revised the plans to comply with the landscape requirements. The plan was approved by the Souderton Planning Commission, which also mandated the construction of the dwelling to match the concept plan submitted with the application. The Borough Manager provided Borough Council with an update on the SEPTA stop work order on the Souderton Train Station project. SEPTA completed review of all construction plans and

they expressed no objections with the revised construction plans. The Right of Entry permit with the Borough contractor is drafted and expected to be forwarded shortly to the contractor for execution. SEPTA indicated that they hoped to have the Borough back into construction by March 1st, but this timeline has not been met.

Consideration was given to paying the bills for the month of February, 2016.

GENERAL FUND

21 st Century Media-Philly Cl	\$187.18	Markey Paper & Packaging	\$167.09
Cargo Trailer Sales, Inc.	29.64	Metlife	9,348.71
Fromm Electric Supply Corp.	69.22	Midlantic Machinery	304.17
General Code	1,968.20	Montg Co Assoc Township Officials	75.00
J. P. Mascaro & Sons	37,337.04	Montg County Boroughs Assoc.	175.00
Keystone Health Plan East	29,071.16	Montgomery County Technical	113.55
Montgomery County Treasurer	90.00	Montgomery County Treasurer	60.00
North American Benefits Co.	810.85	Moyer Indoor/Outdoor	2,401.84
Thomas A. Lawson	315.00	Naceville Materials	1,420.13
Univest Bank & Trust Company	631.94	NAPA Auto Parts	164.18
Univest VISA	250.00	Netcarrier Telecom, Inc.	350.32
21 st Century Media- Philly Cl	44.63	North Penn Water Authority	24.25
Armour & Sons Electric, Inc.	1,329.36	NYCO Corporation	255.95
Bearings & Drives Solutions	10.75	Oceanport Industries, Inc.	7,950.51
Bergey's, Inc.	1,416.99	P. K. Moyer & Sons, Inc.	3,042.00
Boucher & James, Inc.	19,533.72	PA Assoc of Municipal Adm.	140.00
Boucher & James, Inc.	430.63	PECO Energy	219.61
Carquest	59.22	PA One Call System	48.38
Clemens Uniform Rental	605.81	Plasterer Equipment Co., Inc.	782.62
Clemens Uniform Rental	96.25	PPL Electric Utilities	1,831.85
Code Inspections, Inc.	1,244.25	Richter Drafting Office Supply	808.54
Comcast Cable	385.87	Richter Drafting Office Supply	99.33
Commonwealth Precast, Inc.	716.00	Shelly Enterprises-USLBM, LLC	489.24
Cope's Garage, Inc.	4,765.49	Shelly Enterprises-USLBM, LLC	90.61
Cope's Garage, Inc.	366.66	Sherwin Williams	331.51
Delta Dental	1,233.44	Sitecats, Inc.	264.00
Detlan Equipment, Inc.	80.07	Suburban Propane	1,583.05
Donald D. Bergey	3,049.39	Telford Press Printers	305.00
Eagles Peak Spring Water, Inc.	49.70	Thomas A. Lawson	270.00
Fred Beans Ford Lincoln	27,966.13	Todd Moyer Painting	805.00
Freedom Systems Corp.	9,859.00	Towne Answering Service	7,300.00
Fromm Electric Supply Corp.	62.98	Triad Truck Equipment	1,592.20
George Allen Portable Toilets	154.00	TRM-Telford Recycling Materials	70.00
Gouldey Welding & Fabrication	924.93	Trumbauers Lawn & Rec, Inc.	155.22
Home Depot	754.50	U. S. Municipal Supply	1,274.30
ICC	135.00	Univest VISA	114.30
Indian Creek Foundation	911.00	Univest VISA	728.41
Indian Creek Foundation	32.50	Verizon	72.74
I V Chamber of Commerce	205.00	Verizon Wireless	278.56
John R. Young & Co	1,065.46	Wismers Auto Trim Shop	200.00
Kenco Hydraulics, Inc.	252.00	Yocum Ford, Inc.	217.19
Keystone Health Plan East	29,983.13		
Lawson Products, Inc.	257.97	Total General Fund	\$224,666.42

SEWER FUND

Carquest	\$14.00	EPWPCOA, Inc.	\$180.00
Comcast cable	96.40	EVOQUA Water Technologies	2,450.09
Coyne Chemical	5,771.88	Farm Bureau Garage, Inc.	668.67
Empire Scale Corporation	327.23	Freedom Systems Corp	1,876.00
EVOQUA Water Technologies	4,753.08	J. P. Mascaro & Sons	360.00
Hach Company	533.17	Jesse Baro, Inc.	4,717.93
Jesse Baro, Inc.	3,067.62	Johnstone Supply	317.39
Keystone Health Plan East	8,132.32	Keystone Health Plan East	8,132.32
Moyer Indoor/Outdoor	215.54	Metlife	184.56
North American Benefits Co	264.54	Michele Fisher	365.00
Postmaster, Lansdale	946.24	Moyer Indoor/Outdoor	195.06
PPL Electric Utilities	630.58	Netcarrier Telecom, Inc.	145.10
Shelly Enterprises-USLBM, LLC	4.85	North Penn Water Authority	92.70
Telford Press Printers	366.00	NYCO Corporation	386.39
Univest VISA	106.80	Perkasie Regional Authority	2,250.00
Carquest	101.68	PPL Electric Utilities	20,539.82

CHL Systems	\$594.15	Reuter & Hanney, Inc.	\$500.00
Cintas First Aid & Safety	62.68	S C Engineers, Inc.	1,472.85
Clemens Uniform Rental	354.17	Shelly Enterprises-USLBM, LLC	10.23
Comcast Cable	86.96	Suburban Water Testing Labs	1,205.40
Coyne Chemical	8,703.10	Verizon	69.26
Delta Dental	321.47	Total Sewer Fund	\$81,573.23

POOL FUND

PPL Electric Utilities	\$1,073.74	Netcarrier Telecom, Inc.	\$117.27
RecDesk, LLC	2,940.00	North Penn Water Authority	359.10
Airgas National Carbonation	53.00	PECO Energy	111.11
Comcast Cable	116.39	Total Pool Fund	\$4,770.61

CAPITAL RESERVE FUND

Boucher & James, Inc.	\$2,669.25	Trout Brothers, Inc.	\$302.50
CC Construction Services	22,217.00	Univest Capital	3,155.23
Phillips & Donovan Architects	16,159.35	Total Capital Reserve Fund	\$44,503.33

LIQUID FUELS FUND

Letterco	\$840.99	PPL Electric Utilities	\$220.20
PPL Electric Utilities	7,666.21	Signal Control Products, Inc.	42.00

A motion was made by Councillor Richard Halbom, seconded by Councillor Daniel Houser, to authorize payment of the bills for the month of February, 2016, as presented. The motion was approved.

President Brian Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Stephen Dorn, 38 W. Summit Street and Gary Greaser, 246 East Summit Street, presented the following letter to Borough Council for consideration:

Dear Souderton Borough Council:

The subject is allowing fire pits within the Borough. We have to bring to the Council's attention the disapproval we have over the fact that they are legal. There are two places in particular which are causing problems. They are at 40 W. Summit Street and 248 E. Summit Street. With neighbors living right on top of each other in row homes and twins, it is very inconsiderate and against International Fire Code 307.1.1 to have fires that causes smoke throughout the neighborhood which goes directly into people's houses through open windows. We can make the analogy that it is like having people come into your home and light up cigarettes and walk throughout your house and you can do nothing about it. Please reverse roll play with us and live that scenario with us. How you would react to smoke in your house. Laws have changed in the past years with respect to smoking, how it affects people, and how it must be limited to designated areas. We believe it is time that the Borough adjust their ordinance to stay current with the times.

Doing nothing and allowing the same fire pit ordinance to stay in existence the way it is currently written is NOT acceptable. We know that having to call the police every time we have smoke in our house is a waste of Police resources. Perhaps we can recommend that only people living in single family homes be allowed to have fire pits. Another possibility is issuing permits to people wanting to have fire pits and as part of the permit process they must get signed permission from the neighborhood they live in. We have been talking with neighbors and friends throughout the Borough. We find that many of them suffer from the same problem we do, but are unaware that they have the right to notify the Police and have them make a visit to resolve an unacceptable situation.

Below are signatures of people in agreement to this situation and against fire pits in the Borough.

Letter Signed By: Gary and Marlene Greaser, 246 East Summit Street, Souderton, PA
Joan and Jordon Boyd, 244 E. Summit Street, Souderton, PA
Stephen and Sandy Dorn, 38 W. Summit Street, Souderton, PA
Karen Detweiler, 34 W. Summit Street, Souderton, PA

President Goshow suggested that this matter be placed on the work session agenda for March. There being no further public comment, President Brian Goshow moved to the business portion of the agenda with consideration of the proposed Zoning Ordinance amendment creating a Floodplain Overlay Conservation District.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Jeffrey Gross, to enact Ordinance No. 16-723-01 amending the Souderton Borough Zoning Ordinance creating a "Floodplain Overlay Conservation District" for the purpose of adopting floodplain management regulations as required by the National Flood Insurance Program regulations. The motion was approved by unanimous vote.

President Brian Goshow next recognized William Stone, Business Manager for the Souderton Area School District. William Stone introduced project engineer Glenn Harris who reviewed the development plans for the E. M. Crouthamel Elementary School additions and renovations and the requested waivers. The landscape waiver continues to be of most concern, which was previously discussed with Borough Council. Following previous comments from Borough Council and the Planning Commission, the School District added additional landscaping to the plans, but the proposal remains short of ordinance requirements. The School District is concerned with visibility and security of the school campus and dense landscaping adds to the overall concern.

Councillor Kevin Souder noted that the School District is short a total of 127 trees, which is not practical to plant that quantity of trees on the site and maintain visibility for school security. Engineer Glenn Harris confirmed that is the reason for the waiver request.

Councillor Jeffrey Gross reported that the Souderton Planning Commission discussed the value of the landscape waiver request based on engineering estimates. The total value of the waiver is approximately \$48,000, but the district has added \$15,000 in additional landscaping that is not specifically required by the ordinance. The Planning Commission suggests that this expenditure should be credited against the overall value, which then nets to approximately \$33,000.

Mayor John Reynolds commented on the proposed plan, noting his support of the plan as presented and further noting that the additional landscaping was made to the satisfaction of the Planning Commission.

Following considerable discussion by Borough Council members over the appropriate fee for the landscape waiver, President Goshow noted that there are differing opinions with respect to the value of the landscape waiver and suggested that Borough Council may want to consider approval of the development plans and associated waivers to allow the district to move forward with the project, with a condition that a value for the landscape waiver will be determined at the March work sessions.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Daniel Yocum, to approve the land development plan of the Souderton Area School District, as last revised February 12, 2016, to construct additions and renovations to the E. Merton Crouthamel Elementary School, 143 S. School Lane, with the following conditions:

1. The record plan shall be revised according to the comments of the Borough Engineer dated March 1, 2016.
2. Applicant shall secure permits from the Montgomery County Conservation District and comply with all subsequent requirements as may be required by the Conservation District. An Operations and Maintenance Agreement must be executed with the Borough concerning stormwater management facilities required for this development.
3. The waiver requests from the provisions of the Souderton Borough Subdivision and Land Development Ordinance outlined by the applicant's engineer Renew Design Group, as last revised February 24, 2016 are hereby approved.
4. Borough Council shall defer setting a fee for consideration of the waiver requests associated with landscaping regulations until the March work session, which the Borough shall use to make landscaping improvements on other parcels within the Borough.

The motion was approved by unanimous vote.

President Brian Goshow next recognized attorney Kimberly A. Freimuth of Fox Rothschild, LLP representing ABH Builders, Inc. concerning the proposed two lot subdivision and land development plan for a parcel on S. Second Street. She introduced project engineer Kristin Holmes and developer and owner Arthur Herling, III.

Project engineer Kristin Holmes reviewed the development plans for the proposed project and the associated waiver requests. The plans have been modified to comply with the provisions of the landscaping ordinance. Kristin Holmes reviewed the waiver requests that were approved by the Souderton Planning Commission in reference to the project.

Borough Council members discussed the apparent difficulty with the small lot to located storage sheds on the property and expressed a desire to see an outside entrance to the basements for storage. The developer noted that he intends to install an egress rated window in the basement area to meet the provisions of the building code, and will consider installing a basement entrance as an upgrade should the buyer desire. Councillor Richard Halbom and Kevin Souder strongly suggested that the basement entrance should be incorporated in the initial building plan. Councillor Ned Leight expressed agreement noting that the future residents and their neighbors will likely look to the Borough to find a remedy for them to adequately store items. Project engineer Kristin Holmes noted a few potential spaces on the development plan where a small shed can be located.

A motion was made by Councillor Daniel Yocum, and seconded by Councillor Jeffrey Gross, to approve the subdivision and land development plan of Art Herling, ABH Builders, Inc., as last revised February 29, 2016, to construct two single family semi-detached dwellings on a vacant parcel on S. Second Street, with the following conditions:

1. The final record plans shall be revised pursuant to the comments of the Borough Engineer dated March 2, 2016.
2. Applicant shall comply with all landscape and arborist requirements as noted on the submitted development plans.
3. The waiver requests from the provisions of the Souderton Borough Subdivision and Land Development Ordinance as outlined by the Borough Engineer in the March 2, 2016 review letter are hereby approved.
4. An Operations and Maintenance Agreement must be executed with the Borough concerning stormwater management facilities required for this development.
5. The dwellings to be constructed on the site shall be consistent with the architectural rendering by Stampfl Associated, dated January 6, 2016 as prepared for ABH Builders, Inc., for the South Second Street Subdivision.

The motion was approved by a vote of 7 yeas to 1 nay, with the dissenting vote casted by Councillor Kevin Souder.

There being no further business, the meeting was adjourned at 8:50 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – March 14, 2016 (7:00pm-8:25pm)

Council Attendees: John Reynolds, Brian Goshow, Jeffrey Gross, Richard Godshall, Daniel Yocum, Daniel Houser, Tracy Burke and Richard Halbom.

Staff Attendees: Police Chief James P. Leary, Public Works Director Steven Coll and Borough Manager Michael Coll.

1. Sanitation Committee

- a. The Discharge Monitoring Report for the month of February, 2016 will be filed with no exceptions to permit limitations.
- b. Steven Coll discussed plans to remove a number of abandoned sewer lateral connections for the former high school on School Lane. Television reports indicate that the laterals are leaking rather badly and will be completely removed from the sewer main. Crews are also scheduled to complete the sewer main replacement project on Montgomery Avenue.

2. Highway Committee

- a. Crews were out on a total of six snow events for the year with a total accumulation of nearly 36 inches of snow, most falling in one storm event. We purchased 250 tons of salt this winter season, amounting to about 9 total deliveries. Last season, we purchased 17 loads of salt or approximately 409 tons. The Borough will have approximately 100 tons of salt in stock for the coming fall and start of the winter season.
- b. Crews will begin patching potholes and they will begin repairing and grading all stone alleys throughout the Borough.
- c. Street sweeping will start this week and will continue throughout the Borough. The Borough office will be using the alerting system to help move vehicles from streets scheduled for sweeping.
- d. Borough forces will be working on sign repairs and replacements over the next several weeks based on an inventory completed by Police Officer Adam Moore.
- e. Borough Council discussed the condition of Main Street, suggesting that a letter be sent to PennDOT urging them to schedule a mill and overlay of the street.

3. Sidewalk Committee

- a. Further evaluation of CDBG grant requirements confirms that Cherry Lane sidewalk construction is not be located in a qualified low to moderate income neighborhood, which will make the project ineligible for consideration. Other potential projects to consider may be Montgomery Avenue or other blocks along Fourth Street, Ridge, Fairview or Hillside Avenue to name a few. Borough Council suggested that a sidewalk project must be connected to a planned road construction project. At the current time, Montgomery Avenue is the only project that would be connected to a planned construction project. A resolution authorizing the submission of a CDBG grant application for Montgomery Avenue curb and sidewalk replacement will be prepared for the April 4th Borough Council meeting. Applications are due no later than April 15, 2016.
- b. The Montgomery County Commissioners executed the contract documents for the County Line Road curb and sidewalk project funded by a CDBG grant. Engineers will begin work on designing the project. Notices will be sent to the property owners and the Borough will have to obtain permits from PennDOT prior to construction.
- c. Borough Manager Michael Coll discussed the status of the Broad Theater project, which undoubtedly will go to auction in the relative near future. Several complaints have been received about the condition of the sidewalk in front of the Theater which is in an unacceptable condition. The developers installed a rough base course of blacktop as a temporary repair which has deteriorated. Installation of new concrete curb and sidewalk is problematic at this time given the uncertainty of the future use of the building and property. The best solution for the relative short term is to have Borough forces remove, regrade and install a new bituminous walkway in front of the building to remove existing tripping

hazards. Borough Council agreed with the proposed temporary solution.

4. Recreation Committee

- a. Borough Manager Michael Coll noted that recent concerns expressed over the Summit Street ballfield led to reconsideration to retain the use of the ballfield through 2016. Crews will replace the protection fence in front of the player benches, regrade the infield and install new bases. Help will be needed by the teams to install and remove bases, line the field, rake and drag the infield through the season. Letters were sent out informing the teams of the continued use of the field.
- b. Further discussion was held concerning the paving of the alley in the Community Park. Borough Council agreed to move forward with the paving project. Consideration was given to at least creating a stoned area for additional parking along the park side of the alley.
- c. Borough Manager Michael Coll discussed a concern with the significant water leak from the competition pool which was discovered at the end of last season. The Borough is working with Moyer and an affiliate company to pressure test the floor drain and main return lines to the filter building. A section of plaster will also need to be repaired. New outdoor shade umbrellas were ordered and will be installed around the leisure pool deck. Staff is working to setup a new membership program that will enable online registration. The system also contains a concession sales program to manage inventory and track sales. Membership rates will be increased slightly over last season. This will be the first rate increase since the new facility was opened.
- d. A discussion was held concerning hosting a Fireworks display in conjunction with Concert Sundaes on Sunday, June 19, 2016. The cost will approximate \$11,000.00. Borough Council agreed to move forward with fundraising to host the display again this year.

5. Property Committee

- a. Borough Manager Michael Coll reported on the status of the Souderton Train Station project, which was halted by SEPTA in November. The site plans moved the walkway to the freight building approximately one to two feet closer to Front Street to maintain the required clearance from the rail line. A small vestibule area under the existing covered platform for the wait building was removed from the project due to encroachment concerns. All additions to the buildings seem to be acceptable and there was minimal comment concerning the restoration plans. All revised plans and specifications have been provided to SEPTA for their final review. A second safety class for construction employees has been scheduled for March 29, 2016. The revised Right of Entry permits for the contractor are expected to be released shortly. The Right of Entry permit will require flagging by the freight operator at a rate of \$1,000 per day, which will negatively impact the overall budget, but there seems to be no way around this requirement.

Administrative Work Session- March 21, 2016 (7:00pm-9:30pm)

Council Attendees: John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, Richard Godshall, Daniel Yocum, Daniel Houser, Tracy Burke, Richard Halbom and Kevin Souder.

Staff Attendees: Police Chief James P. Leary and Borough Manager Michael Coll.

1. Police Committee

- a. Chief Leary reviewed his narrative report of police activity through the month of February, 2016. Chief Leary further discussed a number of recent

police incidents that occurred during the month. Chief Leary assembled and presented a lesson plan that was presented to J. P. Mascaro employees concerning protocols for interacting with the general public.

- b. Chief Leary further reported on a seminar and training session that will be attended by the Souderton police Department concerning the treatment of heroin overdose victims by the police department. There is an alarming jump in the use of heroin throughout the region. The discussion suggested that police officers should have Nar can but a recommendation will be formulated for consideration of Borough Council and the Mayor following the class and upon further evaluation of liability and expense to the department.

2. Administrative Committee

3. Development Committee

- a. Souderton Area School District Business Manager William Stone attended the work session to further discuss the compensation to be considered for the granting of the landscaping waiver for the E. M. Crouthamel Elementary School addition and renovation project. William Stone noted that the School District is attempting to find a solution that meets the spirit of the Borough regulations and is responsible to the overall taxpayers. He noted an initial idea to provide up to 500 tree seedlings that could be raised and used by the Borough at various locations. The School District environmental action club can also assist in fundraising activities to promote tree plantings throughout the Borough. Councillor Jeffrey Gross noted that the seedlings are a creative idea but ultimately this will be a very difficult program to implement and maintain. William Stone further commented that the District has established a firm budget for this project and was estimating a fee of approximately \$5,000. Funds to support a higher fee will need to be found elsewhere from the project.

Councillor Jeffrey Gross discussed the value of the waiver request as reviewed by the Souderton Planning Commission and the Souderton Borough Engineer. The total value of the waiver request amounts to \$48,000. The School District is investing in approximately \$15,000 of additional landscaping on the property that is outside of the Borough landscaping requirements, which the Planning Commission felt should be applied against the value of the waiver requests, bringing the total value down to \$33,000. As an alternative, Councillor Jeffrey Gross suggested that the Borough could consider asking for fifty percent (50%) of the total value or \$24,000.

Councillor Kevin Souder noted that the waiver request reflects a shortage of 127 total trees which is simply not practical to plant on this site, suggesting that a fee for the waiver is excessive. The Borough's landscaping ordinance does not take into account the need to provide for security on grounds of certain facilities like a school facility.

President Brian Goshow suggested a compromise of 50% of the value of \$33,000, which was supported by Councillors Daniel Houser, Tracey Burke and Kevin Souder. The majority opinion supported by Councillors Jeffrey Gross, Ned Leight, Richard Godshall, Daniel Yocum and Richard Halbom supported the fee of \$24,000, representing 50% of the total value of the waiver request. William Stone noted that bids for the first phase were very competitive and they are currently under consideration by the School Board. The second phase is scheduled to begin in the summer of 2017. Borough Council confirmed that the fee will be invoiced and due by the end of the second phase of construction.

- b. Borough Manager discussed an application that will be considered by the Zoning Hearing Board on April 19, 2016 for property at 53 W. Reliance Road. The owners are seeking a variance to locate a silk screening shop in a new detached garage on their property. The property is located in an R-1 Residential District that does not provide for this use.
- c. Borough Manager Michael Coll discussed the Montgomery County

Implementation Grant program that will begin in April, 2016. The Montgomery County Commissioners have set aside \$1,000,000 in grant funds to be allocated towards municipal projects that serve to support and implement the goals of the Montgomery County Comprehensive Plan. The grants are relatively small, averaging \$100,000. This year, the focus will be on green infrastructure and green parking lots. Discussion was held concerning the need to improve the Railroad Avenue parking lot and this program seems to be a good funding source for this project.

- d. Borough Council discussed the issue of recreational fires and recent neighborhood complaints. Borough Manager Michael Coll noted that Sellersville Borough has a fairly new ordinance that regulated recreational fires and somewhat parallels some of our current policies. Borough Council members commented that there should be no recreational burning permitted within front yards and a setback of twenty feet from property lines seems to be appropriate. Some consideration should be given to limiting the use to only single family dwellings. Excessive smoke is the main issue surrounding complaints. The Borough Manager was instructed to draft an ordinance for further review and comment.
- e. President Brian Goshaw noted that he received a resident complaint about the amount of trash from Wawa in the surrounding neighborhoods. A suggestion was made to locate more public trash containers in areas of bus stops and other areas of high foot traffic to try to reduce the volume of litter.

4. Finance Committee

- a. Borough Manager Michael Coll noted that Styer Associates is working on the completion of the 2015 Audit Report for submission to the State DCED.